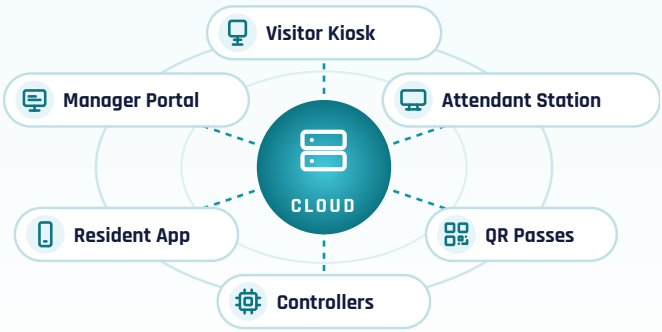
INGRESSO FOR COMMERCIAL PROPERTIES

Every Tenant. Every Visitor. Every Door.

Access control and visitor check-in for office and retail buildings. Tenants, their visitors, contractors and couriers are all checked in, logged and kept to the doors they need.



One receptionist, every lobby

Remote Attendant answers Visitor Kiosks across several buildings from one desk.

Tenants register their own visitors

Guests and contractors get a QR pass by text or email before they arrive.

Contractors with insurance on file

Certificates tracked, with warnings before coverage lapses.

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WHERE IT FITS Office buildings · Office parks · Retail centers · Mixed-use buildings · Medical offices · Hotels · Self-storage facilities · Auto dealerships

The challenges, and how Ingresso answers them

What boards and managers tell us takes the most time, money and goodwill, and what changes with Ingresso.

1 Reception costs grow with every building	WITH INGRESSO One receptionist can answer the Visitor Kiosks in every lobby from a web browser, with callers queued like a phone system. Expected visitors check themselves in with a QR pass.
2 Visitors wait in the lobby while someone finds the tenant	WITH INGRESSO Visitors find a tenant by name or company on the kiosk and call them. The tenant sees and hears the visitor and grants entry from the call.
3 Tenants' staff can reach doors they should not	WITH INGRESSO Access groups and schedules keep each tenant's people to their own suites, floors and shared spaces, at the hours they need. Changes reach the doors automatically.
4 Contractors arrive without proof of insurance	WITH INGRESSO Each vendor company's certificates are kept on file, with expiry warning emails. The lobby station warns or refuses entry when coverage has lapsed.
5 There is no record of who came in after an incident	WITH INGRESSO Every arrival is logged with photos and who admitted it. Every card and QR read at every door is in the Access Log, and any arrival can become a numbered evidence record.
6 Building rules are enforced inconsistently	WITH INGRESSO Parking and other notices are issued from an incident report on the property's letterhead, with escalating steps, and emailed to the tenant as a PDF.

24/7	**40,000**	**5**	**0**
self check-in at the Visitor Kiosk	users per controller (one-door mode)	languages at the kiosk and station	inbound ports for kiosks and stations

Every door and gate we secure

If it has an electric lock or a gate operator, Ingresso can secure it, each with its own schedules and access groups.

Building entrances
Tenants enter with a card on their own schedules.

Suites
Each tenant's doors, open only to that tenant's people.

Parking garages
A card reader and a vehicle RFID reader in the same lane.

Shipping and receiving
Carriers, couriers and deliveries checked in and logged at the door.

Loading docks
Dock doors open only to the people who work them.

Employee entrances
Staff doors on their own schedules, separate from the public entrance.

Stockrooms
Retail and tenant stock kept to authorized staff.

Stairwell doors
Floor access kept to the people who need it.

IT and server rooms
Locked to approved staff, with every entry recorded.

Conference and shared spaces
Shared rooms open to tenants on a schedule.

Rooftop and mechanical rooms
Locked to building staff and approved vendors.

Something not listed?
Tell us what you need. Each controller runs one or two doors, with two readers per door.

The system, set up for you

One live system for the whole property. Each part does one job, and every part shares the same records.

DOORS AND GARAGES	**Access Controller**	One or two doors per controller, with two readers per door, and alarms when a door is forced or held open.
LOBBY RECEPTION	**Attendant Station**	Check-in for visitors, contractors and couriers in seconds, with a pass printed for the visitor.
SELF CHECK-IN	**Visitor Kiosk**	Visitors find a tenant by name or company and call them from the kiosk.
SEVERAL BUILDINGS	**Remote Attendant**	One receptionist covers lobbies across several buildings.
TENANTS	**Resident Portal and app**	Tenants register their own guests and contractors and send QR passes.
PROPERTY MANAGEMENT	**Manager Portal**	Tenants and suites, the visitor log with photos, vendor insurance, incidents and reports.

A day with Ingresso

How one day runs at a multi-tenant office building with an Attendant Station at reception in the main lobby, and a Visitor Kiosk at a second entrance answered through Remote Attendant.

7:30 AM

Tenant staff arrive

Access Controller

Employees badge in at the front door and the garage lane on their tenant's schedule. Each one can reach only their own suite and the shared floors.

8:45 AM

A job candidate with a QR pass

Visitor Kiosk

The tenant added the candidate as a visitor and emailed a QR pass. The candidate scans it at the kiosk and is checked in with a photo.

10:10 AM

A visitor who does not know the suite

Visitor Kiosk + Tenant App

The visitor searches the kiosk by company name, taps Call, and the tenant grants entry from the call.

11:30 AM

An HVAC contractor at reception

Attendant Station

The attendant scans the contractor's ID. The station shows the company's insurance has lapsed, and the attendant follows the property's setting to admit with a reason or refuse.

2:00 PM

A courier with a delivery

Attendant Station

Reception scans the courier's ID, picks the tenant they are delivering to, and admits them. The arrival is logged with photos.

5:30 PM

A visitor at the second entrance

Remote Attendant

There is no desk at that door. Talk to an Attendant rings the receptionist's browser at the main lobby, who sees the visitor and admits them with one click.

9:00 PM

A stairwell door held open

Access Controller

The door sensor raises a held-open alarm. It pops up in the Manager Portal, and the alarm relay passes it to the building's alarm system.

1st of the month

The owner's report

Manager Portal

The monthly report is emailed automatically: traffic at every entrance, visitors, incidents and notices, each compared with the month before.

Who uses it, and how

Every staff member has their own login and sees only what their role needs. Every action is tied to a name.

Owners and asset managers

- A monthly PDF report emailed on the 1st, with no login needed.
- Evidence records with photos when a question comes up.
- One system across every property, with each one's data kept apart.

Property manager

- Tenants, suites, staff cards and QR codes in one place.
- Vendor insurance, incident reports and the Banned List.
- Every arrival from every kiosk and station in the visitor log, with photos.

Reception

- Scan, confirm, admit: three taps at the Attendant Station.
- Visitor and contractor passes printed at the desk.
- A video intercom to the manager when a decision is needed.

Remote reception

- Answers every lobby kiosk from any web browser.
- Live video, ID scan, face and overview photos.
- One click to admit or deny; the kiosk shows the result.

Tenants

- Register guests and contractors before they arrive.
- Answer kiosk calls and grant entry from the browser or app.
- Get an alert when a visitor arrives.

Visitors, contractors and couriers

- A QR pass by text or email, with the dates it is good for.
- Self check-in at the kiosk in five languages.
- Search for the tenant by name or company.

Management companies

- One login covers every property you manage.
- Switch between properties in one click.
- Every property's data is kept apart.

Your Ingresso dealer

- Installs the controllers, kiosks and stations.
- Services them from the Manager Portal's Technician Area.
- Asks Ingresso support to connect only when the property asks.

Rules, protection and records

The tools that keep your building fair, consistent and covered.

Vendor insurance

General liability, workers' comp, auto liability and contractor licenses on file, with expiry warnings by email and a lobby that warns or refuses when coverage lapses.

Access groups and schedules

Each tenant's people reach only their own doors, on weekly schedules and holiday calendars enforced at the door.

Banned List

The kiosk checks every scanned pass and ID and refuses a match without saying why. At reception, the station checks ID, name and plate and shows the photo; admitting a match takes a reason and management is told.

Incident reports and notices

Incidents written up with photos, people and vehicles, and notices issued from them on your letterhead, with escalating steps.

Door alarms and lockdown

Forced and held-open alarms in the portal and on alarm relays to your other systems; lock down one door or every door.

Evidence and audit

A numbered evidence PDF for any arrival, the Access Log of every card read, and every change recorded with who made it.

Security and reliability

Built so your doors and gates keep working, and so nothing at the entrance can be turned against you.

Gates keep working offline

The IG-4020K-IPW controllers hold every card, credential and schedule on board. If the internet goes down, tenants and their staff still get in as usual.

Sealed appliances, not PCs

The kiosk and the station have no desktop, no browser and no inbound ports. Only Ingresso can update them; updates are signed and roll back on their own if anything looks wrong.

Privacy by design

ID numbers are never stored in readable form, phone numbers never leave our servers, and every property's data is kept apart. All traffic is encrypted.

WORDS THAT FIT YOUR BUILDING. At a commercial property the portals speak of tenants, suites and contractors. The Visitor Kiosk's call key reads Call a Tenant, and visitors can search by a person's name or by their company.

Getting started

Your local Ingresso dealer handles the work from the first visit to the day you go live, and stays with you after.

1. **Consultation**
   Tell us about your entrances, your staffing and how you handle visitors today.
2. **Site plan**
   Your dealer plans the controllers, kiosks and stations for every door and gate.
3. **Installation**
   Equipment is installed and set up from the Manager Portal. Kiosks and stations are in service in minutes.
4. **Training**
   Built-in courses for managers and attendants, with certification shown on the Staff page.
5. **Go live**
   Your dealer services the system from the portal, without a site visit for most changes.

Common questions

Can tenants register their own visitors?
Yes. Tenants add guests and contractors in the portal and send each one a QR pass by email or text.

Can one receptionist cover more than one building?
Yes. With Remote Attendant, kiosk calls from every building ring the next available attendant in a web browser.

Can visitors find a tenant by company name?
Yes. At the Visitor Kiosk, visitors search by name or company and call the tenant directly.

Can we track contractor insurance?
Yes. Keep each vendor's certificate of insurance on file in the Manager Portal and see whose coverage is about to lapse.

What if the internet goes down?
The doors keep working. The IG-4020K-IPW controllers hold every card, credential and schedule on board. The kiosk, Remote Attendant and the portals catch up when the connection returns.

See Ingresso at your entrance.

Tell us about your gates and doors, and we will show you how Ingresso secures every one.

REQUEST A CONSULTATION